

GUIDELINES

Thank you for tabling for Kentuckians for the Commonwealth (KFTC). As a tabling volunteer, you will be representing KFTC.

As a representative, we hope that you can respect a few guidelines we have to ensure that tabling is a positive experience for you as well as those who will be interacting with you. Please review the Do's and Don'ts on the other side of the guide.

Visitors can join, renew their membership, or donate to KFTC at this link:
<https://www.kftc.org/donate>

Information on candidates, polling locations, and voting status for upcoming elections can be found here:
<http://kentuckyelection.org/>

KFTC TABLING GUIDE

A GUIDE TO HELP YOU CONFIDENTLY STAND BY A TABLE WITH KFTC MATERIALS YOU HAVEN'T READ YET!

These talking points can be used to help you get into the tabling groove if this is your first time tabling for KFTC. Start out by introducing yourself and asking if the person visiting your table is familiar with KFTC. If they are, you can ask them if they'd like to buy any merchandise or fill out the sign-up sheet to get more involved with KFTC. If they aren't familiar with KFTC, feel free to use some of the talking points below to engage visitors to your table in conversation.

- A good starter is to explain what KFTC is and does (if you need any hints, take a look at the brochure).
- You can discuss issues that KFTC is addressing that you feel strongly about.
- You can mention that you are a volunteer and discuss why you chose to volunteer for our organization.
- Talk about what you know. Describe KFTC as you know it, mention any activities or events that KFTC has hosted that you've visited, talk about KFTC's impact on your community.

Be sure to give those individuals who are unfamiliar with KFTC a brochure with more information about KFTC and encourage them to think about becoming a member.

The sign-up sheet is used to help connect interested individuals to KFTC. If you get into a conversation with an individual who seems like they would be interested in getting involved with KFTC, please ask them to give us their name, address, phone number, and email. There are also places to indicate if they are available to volunteer and select which issues they are most interested in (see brochure for more info on the four issue areas). In addition to the sign-up sheet, you may have interest and/or volunteer cards on hand to allow people to identify how they would like to get involved with KFTC.

The brochure outlines the goals and work of KFTC. The brochure also includes a form to sign up as a member and begin donating to the organization. The form suggests donation amounts.



EVENT SIGN-IN SHEET

DATE:

First & Last Name	Phone	Email	KFTC MEMBER (Y/N)



CHECK OUT THE OTHER SIDE FOR ADDITIONAL INFORMATION

The interest card

allows KFTC to see what issues specific members and potential

members are interested in and if they would like to be a volunteer for KFTC (perhaps doing some tabling).

Circle the issues that interest you. Feel free to choose more than one.

The checkbox I'd most like to see in Kentucky include:

NAME _____ ADDRESS _____ COUNTY _____ EMAIL _____ PHONE _____

☐ I'm willing to volunteer. (KFTC can contact me about reaching out to voters.)

☐ I'm interested in becoming a member of KFTC. (I'll pay my dues by making a donation of any amount to KFTC or a Kentucky chapter.)

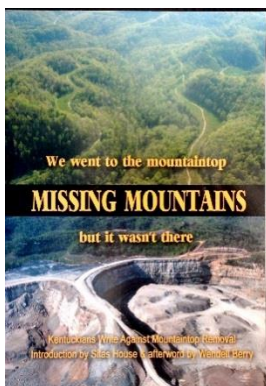
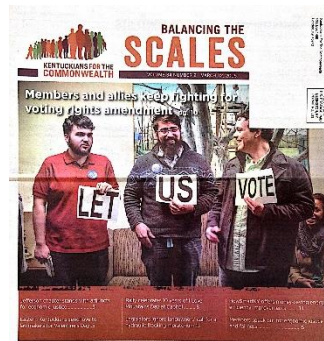
KENTUCKIANS FOR THE COMMONWEALTH

"I'M IN! I'M READY TO HELP BUILD A BRIGHT FUTURE IN KENTUCKY."

Here are some of the ways KFTC is working to build a brighter future in Kentucky. Please take the time to read over the card and let us know which issues interest you and what changes you'd like to see in Kentucky.

<p>SUSTAINABLE AND JUST ECONOMY</p> <p>good jobs for all driving local economic growth moving to good living, education and services; more</p>	<p>ENERGY, HEALTH, AND ENVIRONMENT</p> <p>protect our air, water, health and soil grow clean energy jobs invest in a just transition to</p>	<p>FAIRNESS AND EQUALITY</p> <p>support social justice LGBTQ equality fair immigration reform; more</p>	<p>HEALTHY DEMOCRACY</p> <p>ensure voting rights expand and protect voter participation reduce role of money in politics; more</p>
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The Balancing the Scales newsletter is a way for KFTC to inform our members about the issues, the activities of various chapters, and other news relating to KFTC's work.



The Missing Mountains Book is "a collection of essays, poems, stories, and personal testimonies by Kentuckians who oppose" mountaintop removal. It features an introduction by Silas House and an Afterword by Wendell Berry. The book can be purchased for \$16.00.

The Songs for the Mountaintop CD

includes songs from local artists against mountaintop removal. The CD can be bought for \$5.00.



If you are selling KFTC merchandise, please ask your supervisor for information on pricing and for guidance on handling transactions.

DO'S AND DON'TS

Do's

- **Be visible!** Stand on other side of the table, and set up something that can draw people's attention to your table like a display. This includes **being loud**, if need be, to cut through the figurative and literal noise.
- **Be friendly!** Say hello to passersby, greet other people tabling, and be polite!
- **Don't limit the conversation!** Be willing to talk about any part of KFTC's work you are comfortable with.
- **Have one location for sensitive information** to go to at the end of the day.
- **Choose joy & have fun!**

Don'ts

- **Don't eat food at the table!** (if at all possible)
- **Don't talk only to other volunteers with KFTC.**
- **Don't disrespect the host(s).** If they ask you to do something, do it. If you think they are wrong to say something, approach the person coordinating the event.
- **Don't make stuff up.** If you don't know the answer, say so, and make sure someone follows up with them.
- **Don't get angry.** We must always be more reasonable than our opponents. Stay calm, cool, respectful, and firm.
- **Don't throw away personal information.** No matter what happens, it is important that it gets back to the organizer.
- **Don't get disgruntled.** One bad conversation can make anyone's day harder, but keeping it with you makes every other conversation that much harder.
- **Don't take it personally.** It's hard because this is something we are passionate about, but you are not 'invisible'. Sometimes people are just in a hurry.
- **Don't worry.** Be happy.

CHECK OUT THE OTHER SIDE FOR ADDITIONAL INFORMATION